

Answer key

Ex. 2 Suggested answers

1. Do you often look at the job advertisements?
2. I have no sales experience.
3. Selling computers is very lucrative. I made 70 000 pounds last year.
4. We sell quite a diverse range of products.
5. I thought I would apply for the job since I fitted the description.

Ex. 3

1. a very close-knit team
2. a very rewarding job
3. to have drive/to be an achiever
4. a rather dynamic and fast-moving profession
5. a salary increment

Ex.4 Suggested answers:

1 —

2 a

3 — It means to have far too much work to do.

4 — It means to be given a lower position.

5 — It means to not get the promotion you expected or deserved.

6 — It means to be refused/rejected.

7 + To be short-listed for a job means you are one of perhaps five or six people from all the applicants who are being seriously considered.

8 a To be a high-flyer means to be someone who is rising fast in the job, and will probably be promoted frequently.

Ex.5

1 I started studying French at university, but I didn't finish my *course* and left after one year. ('Career' is normally used to refer to university studies; it usually means a job in a profession.)

2 My boss *raised* my salary *by* 42,000 a year. I was delighted. (Don't confuse *rise* (intransitive) with *raise something* (transitive). Verbs of increase and decrease are normally followed by *a quantity/member*, e.g. The temperature *rose* by 10 degrees.)

3 I'm *overworked and underpaid*, like everybody! And I'm always stressed *out*. ('Overworked and underpaid' is a binomial expression; normally these cannot be reversed: for example, we say 'a black and white film' in English, never 'a white and black film'.)

4 My holiday *entitlement* is four weeks a year.

5 He got *paternity* leave when his wife had a baby.

Ex.6

Possible answers:

1 You could get a job in a 'dot-com' company (an Internet-based company), where profits can be very high, or else perhaps in the financial sector, or in a highly paid profession such as the law or dentistry.

2. You could try to get a job in a band or orchestra, but it will be tough. Maybe teaching music would be a better option.

3 You could get a job in the computer industry, perhaps setting up systems in companies, or perhaps approach a big international computer company and sell yourself very hard to them.

4 First talk to your superiors, if you have a good rapport with them. If not, look around for another job, but don't give up the one you have (yet).