

## Answers:

### I. Is the meaning the same or different? Choose S or D.

1. a challenge / a reward **Different**
2. out of work / unemployed **Same**
3. be promoted / be appointed **Different**
4. get the sack / sack someone **Different**
5. fire someone / dismiss someone **Same**
6. prospects / chances of success **Same**
7. hand in your notice / resign **Same**
8. be sacked / be promoted **Different**
9. transfer somebody / move somebody to another office **Same**
10. make someone redundant / fire someone **Different**

### II. Complete the sentences with a single word.

1. I was glad to be **appointed** to the job I have. (chosen for the job)
2. My job's very **challenging**. (difficult but interesting)
3. I want to transfer to another **department**. (section of the business)
4. I have good **prospects** in my job. (chances of success)
5. I'd really love to be **promoted**. (given a better job in the company)
6. I'm bored at work, so I'm going to look **elsewhere**. (in another place)
7. I've never been **unemployed**. (out of work)
8. I'd hate to have to **sack/fire** someone. (dismiss)
9. If I hated my job, I would definitely **resign/quit**. (hand in my notice)

### III. Complete each sentence with a suitable ending.

1. If you work hard, the company will give you	a) qualifications for a job of this kind.
2. In different job I could get higher	b) advertisement in the local press on Friday.
3. The best way to find new staff is to put a/an	c) application for the job as soon as possible.
4. Because he had stolen the money, we decided that	d) promotion to a more responsible position.
5. She has a pleasant personality but hasn't got the right	e) references from your previous employer.
6. In the meeting we are going to discuss the	f) dismissing him was the only possible action we could take.
7. I think it would be a good idea to send in your	g) salary and better conditions of employment
8. We cannot give you the job without	h) appointment of a new sales representative.

1. e    2. c    3. g    4. a    5. h    6. d    7. b    8. f

### IV. Choose the correct answer.

1. We threw a big party for my father when he \_\_\_\_\_ after 35 years in the company.

a) hired an employee

b) laid off

c) retired

2. "Good news - I \_\_\_\_\_!"

"Congratulations!"

a) got a raise

b) was fired

c) got demoted

3. The employee with the best work will \_\_\_\_\_.

a) get laid off

b) get a boss

c) get a bonus

4. A lot of people \_\_\_\_\_ during the global financial crisis.

a) got promotions

b) were laid off

c) earned a salary

5. After six months looking for a job, she was finally \_\_\_\_\_ by the country's biggest TV station.

a) hired

b) fired

c) retired

6. I \_\_\_\_\_ because I didn't like working such long hours.

a) got a raise

b) quit my job

c) fired my colleague

7. I get along well with all of my \_\_\_\_\_. They're great to work with.

a) employers

b) colleagues

c) retires

8. You need to get approval from the \_\_\_\_\_ before signing that contract.

a) resign

b) pay raise

c) supervisor

9. I'm \_\_\_\_\_-employed; I do freelance web design.

a) auto

b) owner

c) self

10. Helping kids learn to read is very \_\_\_\_\_ because it's a skill they'll use for the rest of their lives.

a) demanding

b) rewarding

c) repetitive

### V. Complete the text.

promoted      challenging      department      out of work      appointed  
prospects      reward      transferred      got the sack      made redundant  
handed in his notice

Two years ago, I got a **challenging** job with good **prospects** in local radio. I worked hard and, as a **reward**, I was **promoted**. I was delighted. I was quickly **transferred** to a different **department**. Then things went wrong: one colleague **got the sack**, and another **handed in his notice**. After that, ten people were **made redundant**. I didn't want to be **out of work**, so I decided to look elsewhere. I applied for a job in TV and was **appointed** assistant director. Amazing!

### VI. Find the logical answer on the right for each of questions on the left.

1. Why did they sack him?	a. Because he was nearly 65.
2. Why did they promote him?	b. Because he was late for work every day.
3. Why did he apply for the job?	c. Because he needed more training.
4. Why did he retire?	d. Because he was out of work.
5. Why did he resign?	e. Because he was the best person in the department.
6. Why did he go on the course?	f. Because he didn't like his boss.

1. b    2. e    3. d    4. a    5. f    6. c

## VII. Complete the sentences with the words WORK, JOB or CAREER.

### Key:

- 1- The reporter has done some excellent freelance **work** for us. We should give him a permanent **job**.
- 2- John is an emergency doctor. He has a very demanding **job**.
- 3- She went to the shopping with some friends from **work**.
- 4- Being a janitor is a dead-end **job**.
- 5- He has been on the **job** hunt for several months, but he hasn't got any vacancy.
- 6- If I were you, I wouldn't access Facebook when you are at **work**.
- 7- His father retired last year after a brilliant **career**.
- 8- Working with refugee children was one of the most rewarding **jobs** I've ever had.
- 9- They have been checking the **job** listings online and in the newspapers to find a **job**.
- 10- My sister isn't home yet. She is still at **work**.
- 11- My Maths teacher always gives me too much **work** to do, and expects me to do it all well.
- 12- Michael is very disappointed with his new **job** because he discovered he has no **career** prospects.
- 13- You will ruin your **career** if you keep behaving that way.
- 14- She was fired because her **work** was often full of errors.
- 15- My supervisor is always very busy. He has got two **jobs**.
- 16- Susan is busy at the moment. She has a lot of **work** to do before 5 pm.
- 17- Where is your brother? – He went to a **job** interview.
- 18- My sister has a promising **career** as a CEO in this company.
- 19- When he was at the peak of his **career**, they discovered he had manipulated the company figures.
- 20- My mom is out of **work** at the moment, that's why she is so busy applying for **jobs**.
- 21- Jennifer is a lucky girl. She has just got a plum **job**. I'm happy for her.
- 22- He is out of **work** but he doesn't worry about that as his mother is very rich.
- 23- **Job** sharing has helped working mothers to have more time to spend with their kids.
- 24- They have to do some field **work** to finish the project.
- 25- She decided to have a **job** break for 2 years to travel around the world.
- 26- He has been on a **job** rotation for several weeks.
- 27- What he is doing is donkey **work**. I wouldn't like to do it.
- 28- This a fantastic **work** of art! I love it.